

**MINUTES  
TOWN OF BELMONT  
BELMONT MUNICIPAL LIGHT ADVISORY BOARD  
BELMONT LIGHT CONFERENCE ROOM  
40 PRINCE STREET, BELMONT  
Thursday, February 5, 2015  
7:15 P.M.**

RECEIVED  
TOWN CLERK  
BELMONT, MA

2015 APR 21 PM 1:30

**I. CALL TO ORDER**

*Vice Chair Forrester called a regular meeting of the Belmont Municipal Light Advisory Board (MLAB) to order at 7:23 P.M.*

Present:

MLAB- Vice Chair Forrester, Members Jones, Klionsky, McVay

Belmont Light- General Manager Palmer, Clerk Williams

Absent:

Chair Brown, Members DiOrio, McClain, Rojas

**II. APPROVAL OF MINUTES DATED 11/05/2014**

*Forrester made motion to approve the revised minutes. Jones seconded the motion, which was approved with a vote in favor (3-0) and one abstention.*

**III. GENERAL MANAGER'S REPORT**

**a. Update on substation and transmission project**

Palmer noted that the bid for the building of the substation went smoothly. The selection team decided on Boston Building and Bridge (BB&B). There were other close contenders, but the bidders did not have all of the qualifications necessary for the complexity of this project. Palmer noted that BB&B is eager to work with Belmont Light and the company is looking forward to the progress that the two can make together.

Belmont Light is trying to transition the 20 Flanders Road party wall into a free standing exterior wall, but there have been delays in construction due to communication issues with the current tenant. The project team and the tenant are currently in the midst of finding common ground on engineering protocols and procedures. Despite these minor setbacks, Belmont Light still expects the project to be completed on schedule because the project team is working well together. The project team is hoping to get the demolition completed by April and to then turn the site over to the substation building contractor.

As for the transmission line, Palmer stated that safety training for the MBTA railway has caused a three-month delay in the final project design due to unexpected company management changes

on the MBTA's commuter rail. Belmont Light expects to issue the request for proposal (RFP) by the end of February 2015 and construction to begin in July 2015.

Palmer stated Belmont Light is expecting ISO-NE's decision on the system impact study as well as the DPU decision, documents for which were submitted by NSTAR, by the end of the first quarter of 2015.

**b. Update on reorganization project**

Belmont Light has recently hired two electrical engineers, so the team is now fully staffed. With these additions, the Belmont Light team can now fully implement the industry's best practices.

**IV. EXECUTIVE SESSION**

*The board moved into executive session at 7:46 P.M.:*

To protect trade secrets, confidential, competitively sensitive or other proprietary information provided in the course of proceedings when a municipal lighting plant board determines that such disclosure will adversely affect its ability to conduct business in relation to other entities making, selling or distributing electric power and energy pursuant to section 47D of chapter 164.

Respectfully submitted by Gretchen McClain, MLAB Secretary