

MINUTES  
TOWN OF BELMONT  
BELMONT MUNICIPAL LIGHT BOARD – OPEN SESSION  
SELECTMEN'S MEETING ROOM  
Monday, August 7, 2017  
5:00 p.m.

2017 SEP 14 AM 8:52

**CALL TO ORDER**

A regular meeting of the Municipal Light Board was called to order in open session at 5:03 p.m. by Chair Jim Williams in the Selectmen's Meeting Room. Members Mark Paolillo and Adam Dash were present.

Also Present: Phyllis Marshall, Interim Town Administrator; David Connelly, Labor Counsel, Craig Spinale, Belmont Light

Chair Williams turned to the agenda.

**ACTION BY CONSENT**

**Executive Session**

Motion made by Mr. Paolillo to move into Executive Session for purposes of discussing contract negotiations relative to non-union staff. Seconded by Mr. Dash.

**Vote: Adam Dash, Aye; James Williams, Aye; Mark Paolillo, Aye.**

Meeting moved to Conference Room 4 for Executive Session.

**Discussion and Vote to Appoint Craig Spinale Acting General Manager of Belmont Light**

Open session reconvened at 6:15 p.m.

Mr. Williams indicated that the Light Board members met individually met with Mr. Spinale, and believe he will do a good job as Acting General Manager and thus would like to appoint him to the position.

Mr. Paolillo made a motion to appoint Craig Spinale as Acting General Manager of Belmont Light. Mr. Dash seconded. **Vote: 3-0-0.**

Mr. Paolillo invited Mr. Spinale to provide comments. Mr. Spinale stated he is excited to jump in and get started. He assured the residents of Belmont that the level of service they have come to expect will remain or improve. He stated he has a great team on board and is appreciative of the opportunity.

## **Discussion of Plan for Acting/Interim/Permanent General Manager Appointment and Process**

Mr. Williams invited Steve Klionsky and Ralph Jones to the table.

Mr. Klionsky indicated that there was a meeting set on August 10<sup>th</sup> for the Municipal Light Advisory Committee (MLAC). Approximately twelve items had been provided to the Light Board by the MLAC. Mr. Williams would like MLAC to share that list with Mr. Spinale and work to get the items implemented. That is the intended topic of discussion for this meeting.

Mr. Klionsky understands that they are an advisory committee to the Light Board. They are looking forward to working with Mr. Spinale.

Mr. Williams mentioned that Attorney Walter Foskett identified a list of items that need to be resolved. Mr. Spinale indicated he is aware of the items. Mr. Williams inquired as to who has responsibility for following up on the items. It was determined that Mr. Spinale would work with the MLAC.

Mr. Williams asked Mr. Spinale if he would speak about matters to be completed relative to the substation project. He asked additional questions about this project for next steps and the remainder of the project completion. Mr. Spinale provided information relative to which stations were being done first, and confirmed that they would not all be done at the same time.

Mr. Klionsky inquired of the timeframe for the cutover. Mr. Spinale indicated that this was scheduled for three dates in August. At these times, various customers would experience a planned outage for approximately one hour. This would allow for the substation upgrade in distribution. Communication to residents and customers will be plentiful.

Mr. Williams then inquired about the governance process and the search process. Ms. Marshall indicated that she has had some conversations with Richard Kobayashi of the Collins Center about the review and options for the governance issue. Mr. Williams also indicated that Ms. Marshall would reach out to other municipal light departments to get information on who they have utilized for recruitment and search process for hiring the new General Manager.

Mr. Dash clarified that in this instance, we would not need to issue a Request for Proposals, as the Town can contract with the Collins Center outside of Chapter 30B procurement requirements.

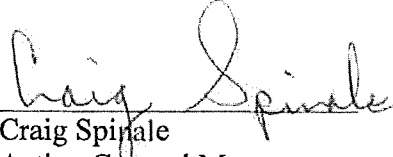
Mr. Williams then stated that he would like the Light Board members to consider appointing Mr. Dash as the Chair of the Light Board. He is currently serving as the Board's liaison to the MLAC. Mr. Paolillo indicated he felt this was a good idea. Mr. Dash said he would be willing to serve in that capacity.

Mr. Paolillo made a motion to appoint Mr. Dash chair of the Light Board. Mr. Williams seconded. **Vote: 3-0-0.**

Mr. Paolillo made a motion to adjourn the meeting. Mr. Williams seconded. **Vote: 3-0-0.**

Meeting adjourned at 6:40 p.m.

Respectfully submitted,  
Jessica Porter  
Human Resources Director

  
Craig Spirale  
Acting General Manager,  
Belmont Light